



meetings & events

## Wedding

## Package

### **Dinner/Shareables Package** **Friday, Saturday, Sunday and Holidays** **Minimum of 100 Adult Guests**

**or \$10,000 minimum before service charge and sales tax**  
5 Hours for reception only-6.5 hours for onsite ceremony and reception.  
10 pm is encouraged as time for last call  
Additional reception time is available at an extra cost

#### **Package Pricing and Required Costs**

The wedding base package begins at:  
\$75 per person for hors d'oeuvres and dinner plus 24% service charge and 6% sales Tax  
Menus have many premium items available as an upgrade per person.  
All pricing is listed on the actual menu for upgrade costs.

#### **Additional required costs:**

In addition you must purchase a non-alcoholic beverage package between \$15 pp ++  
Includes Bartender (this price reflects the full bar package-see bar section of package details)  
Per PA Liquor Control Board and insurance company requirements for non liquor license establishments,  
**All alcohol must be provided by the client with an approved list by Gather Management but served by our staff.**

**Cash bars are not allowed.**

++ refers to service charge and sales tax as listed in the package details below

Total Estimated Cost for Total Package is: \$100 for Food and Beverage Package  
\$24 per person service charge  
\$7.44 Sales Tax  
\$131.44 per person.

There is no extra charge for the venue. Children 2-10 are half price.

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#### **Included in Base Package Pricing:**

##### **One Hour Cocktail Hour**

Choice of 3 Items from the Passed Hors d'oeuvres Menu  
Choice of 3 Cold Displayed and 2 Hot Displayed Items from our Gathering Table Menu

##### **A Toast**

Alcohol to be supplied by the client-our staff will pour and place at each place setting.

##### **Dinner**

Choice of 2 Meat/Seafood and 1 Vegetarian Pre-Ordered Entrées from our Plated/Shareables(family style) Menu

\*\*If choosing entrees as Shareable entrees, two entrée choices are available and will be served to all guests

Additional Entrée Choices-add \$5 per person ++ per choice

\*All Salads and Sides are served as Shareables with both the Plated and Shareable Entrees

Choice of One Starch  
Choice of One Vegetable  
Choice of One Salad

Additional Side Choices may be added for an additional \$3 pp ++  
Our Rustic Bread Assortment is included in all meals.

**Water on Tables with Glass Water Bottle to Share for Refills**

#### **Included Hot Beverage Station :**

Available beginning 45 minutes after dinner is finished being served  
Coffee, Decaf, Hot Water, Tea Bags, Hot Chocolate Packets \$4 pp++

### **Basic Cake Cutting Included**

Desserts Bars completely setup and stage by a licensed baker do not incur an setup fee  
Any setup for dessert bars done by our staff will incur a setup fee determined by the level of difficulty and time.

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### **BEVERAGES AND BARTENDING**

**\*\*\*You must choose one of the three Beverage options below**

#### **Reception with No Alcohol:**

A fruit infused water dispenser/station will be available to your guests throughout the entire reception.

-Includes Bartender served assorted sodas, iced tea, sparkling water, fruit garnish \$10 pp ++  
Required Bartender Fee as listed applies.

#### **Reception with Alcohol: (Choose one)**

**\*\*Client must provide all alcohol and it must be served by our staff only  
(We do require the bar to close during the first 30 minutes of dinner)**

**Option 1:** Bartender Served Beer and Wine (no liquor) includes, assorted sodas, iced tea, sparkling water, fruit \$12 pp ++

**OR**

**Option 2:** Bartender Served, Beer, Wine, Liquor includes assorted sodas, iced tea, sparkling water, tonic, assorted juices, fruit and olives \$15 pp++

**Self service alcohol is not permitted with the exception of Wine Bottles on the Table during dinner  
\$2 pp ++ corking fee**

#### **Bartending:**

Any alcohol brought to our facility must be served by our staff. The only exception is Wine bottles on the table. These may be self served by your guests. There is a \$2 pp ++ corking fee.

Our staff will card any guests who appear to be under the age of 30 and we will not serve them. Management reserves the right to monitor any underage drinking and will make the host aware of any issues. We do not allow shots.

Thirty minutes prior to the end of the wedding, we will give last call and all drinks will cease being served fifteen minutes prior to the close of the reception contracted time.

**\*\*We will not serve anyone who is visibly intoxicated, including but not limited to the bride, groom, wedding party, family, guests, etc. We reserve the right to require visibly intoxicated guests to prove they are not driving and have a designated driver. In the event that a guest must be called an UBER, the financially responsible party booking the wedding will be required to assist us in doing this and will be responsible for paying the fee to UBER if their guest is unable to. Any refusal to follow this protocol will result in proper authorities being notified. We take this extremely seriously for the safety of your guests and others on the road.**

#### **++ Service Charge and Sales Tax:**

An appropriate level of staff for the number of guests AND the level of service your details demand will be provided along with an Event Captain and/or Manager before and during your function. We charge a 24% Service Charge to cover basic staffing and 6% Sales Tax on all purchases. If you would like to request additional staff or special service staff, additional charges will be incurred. Please be aware that any excessive mess made by your guests in our restrooms, event area, porch, landscaping, or parking lot due to erratic behavior will be assessed and cleanup at a rate of \$25 per hour will be assessed to the client financially responsible for the event. A \$200 security deposit will be required and credit card which will be credited back to that card if there are no damages, or excessive cleanup required 48 hours after the close of the event.

### **Wedding Details**

#### **Room Setup, Linens, Audio Visual, China:**

Wedding package includes Guest Tables, Seating per person, Black or white linen( halfway down to the floor) on round tables, Black or White Linen Napkins, Rustic Wood Tables are generally not clothed but can be upon special request for an additional charge.

Appropriate cocktail plates, dinner plates, basic glassware, forks and paper napkins and a normal use for ice will be provided. (no cash value/trade will be given for not using our linens and bringing in your own.)

A head table for the wedding party or a sweet heart table is available for all receptions.

A cake/dessert table, area for name cards, gift/card table, and our wood mantle will be available for pictures or props.

Additional tables, specific linen colors or styles or special seating will incur additional charges  
Any special requests will incur an upcharge.

Any candles brought into the facility must be at the very least in a votive cup or have some type of cover or barrier. We do not allow tealight candles or any other candles to be set directly on the tables.  
All items must be pre-approved by our management staff as a safe item to bring in.

All centerpieces must arrive to us **completely assembled** if a florist or wedding planner is not handling them. This includes, name cards, favors, knick knacks or any kind

Pricing and details are based solely on the basic information as listed. Every customization, change, substitution, increase in service level, decorating detail that is requested will most likely incur a service charge that will be communicated in the contract and any addendums.

### **Room Rental Charges and Miscellaneous**

We do not charge an additional rate for Wedding or Corporate Packages. The pricing is already figured into the package. However, any setup that is special, customized, or in addition to, or substituted for the basic package set up will always be an extra charge.

We do not allow ANY outside food, non-alcoholic beverages, with ONLY the exception of cookie trays or desserts by family, unless it is brought and set up by a licensed bakery or baker. We do not allow any guest set up of any food spaces.

We cannot accept any baked items the day of the wedding as our day will be planned according to our details agreed upon.

#### **Optional Onsite Ceremony**

Ceremony cost for onsite with basic setup of chairs (enough chairs will be set for 75% of your final count minus the bridal party) \$750 plus 24% service charge and 6% sales tax  
Any Audio/Visual equipment will be charged as extra

#### **Optional Bridal Cottage**

The Bridal Cottage is onsite and available for up to 4 hours prior to the onsite ceremony to get ready and for first look photos, plus one hour after the ceremony. We will allow belongings to be kept in the cottage during the reception, but the cottage is not locked so no valuables may be stored during that time. We will not accept any responsibility for lost or stolen items that are left in the cottage. Light fare is available through our sister company 29 Cooks Catering for the bridal party. A small sampling of hors d'oeuvres for the wedding party will be provided. If they choose to use the cottage during the cocktail reception. All personal belongings must be removed at the end of the reception.

For offsite ceremonies with reception only Weddings, the bridal cottage will be available for for one hour prior to the wedding reception, during the cocktail hour. First look pictures are permitted earlier in the day. We will allow belongings to be kept in the cottage during the reception, but the cottage is not locked so no valuables may be stored during that time. We will not accept any responsibility for lost or stolen items that are left in the cottage. A small sampling of hors d'oeuvres for the wedding party will be provided. All personal items must be removed after the end of the reception.

Any excessive mess made by the bridal or wedding party will be assessed a cleaning charge of \$200 and will be billed to the credit card on file for the cottage rental. Any damages to furniture, décor, or any other items will be charged full retail value to the credit card on file as well.

#### **Optional Rehearsal for Onsite Ceremony**

One hour will be allotted for bridal party and necessary guests. We do not allow any food to be brought to the rehearsal as we are cleaning and getting ready for your event.

In the event that we cannot accommodate a rehearsal the day before your wedding due to another event happening, we will make arrangements with you to come earlier in the day or a different day.

### **Vendors**

We do not allow any outside caterers to be used at Gather.

DJ's and Musicians must provide a valid certificate of liability insurance to us 30 days prior to the reception.

All sound system aspects are their responsibility to provide. Any audio visual aspects (projectors, screens, etc. will need to be provided by your vendors.) We do not allow any foam or bubbles inside the event venue.

Florists, Bakers, and Photographers must be professionally licensed.  
You are required to purchase all of your vendors a meal and will be charged a \$30 charge per person ++  
We will provide non-alcoholic beverages for them as well as a place to eat during the dinner.

### **Deposits, Payments and Minimums**

A \$1000 NON-REFUNDABLE deposit is due with a signed contract five days after receipt. We cannot hold space past the five days, and will contact you if another inquiry is made before we have received your deposit and contract

90 days prior to the event an additional \$1000 NON-REFUNDABLE installment payment will be due.  
. This payment may be made by personal check, cash, cashiers check or certified check. Credit card payments will be charged a 3% processing fee.

Final Guaranteed Guest Count of no less than 100 adult guests will be due to us 14 days prior to the reception date by email.

Final payment minus the \$2000 already paid along with a credit card and \$200 separate damage security deposit will be due 10 days prior to the reception date. Final payment may not be made by personal check. It must be cash, certified check, cashiers check, or money order. Credit cards may be used by will be charge a 3% processing fee and will require a no chargeback contract addendum to be signed.

### **Cancellations:**

Cancellation between the time of the client issuing the first deposit of \$1000 non-refundable and 89 days, will result in the loss of the deposit only. Cancellation between 90 days and the client issuing the second payment of \$1000 up until 45 days prior, will result in the loss of the initial deposit and the installment payment as a total of \$2000.

Cancellation between 44 days and 11 days prior will result in the loss of the \$2000 as above and an additional \$5000 cancellation fee unless we are able to re-book an event of equal expected value.

Cancellation between 10 days and the day of the reception will result in 100 percent of all monies either paid to us as a deposit, installment , or due to us as the final payment for the contracted guaranteed minimum guest count given on day 14 being due.

Additional Charges: In the event that the client has items that have been clearly listed in our package as incurring an additional charge, incurred on the day of the wedding such as but not limited to extra setup, décor, an onsite add on of a coffee station not pre-ordered, catering for the bridal party, the credit card secured for the security deposit will be billed the amount due and will be communicated clearly to the financially responsible party.

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Looking for Casual Catering to pickup for a party?  
Check out our sister company [www.29cooks.com](http://www.29cooks.com)